

MINUTES

Date: December 15, 2015

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The meeting was called to order at 4pm. in the library of Rockwell School. A quorum was established.

ATTENDANCE Roll Call: M. DaSilva, R. Mello, T.J. DelSanto, A. Rezendes, M. Bernard, B. Chidester, M. Camara , P. Phillipino, K. Barry, L. Flanagan, L. Cadman. D. Achilli, S. Stringer, L. Melmed, M. DiRuzzo, T. Talbot , D. Celone, C. Munzert

New Business:

- Email Communication:
 - Reminder to staff that all communication regarding students via BWRSD email are legal documents and can be viewed by anyone in a legal forum.
 - Admin has asked teachers to refrain from sending staff to staff emails regarding personal health info. Any emails about a staff member's well-being should not include the condition information.
 - Reps. asked to meet with building after next faculty meeting to discuss the use of email with students/ staff info.

- Health Saving Account:
 - Co-presidents waiting to hear from NEARI uniserve regarding the first deposit into the HSA by the district. (Deposit not being made on 1st of January) The language in question is found on p. 11 &12 of contract.

Old Business:

- Aspen/ Technology:
 - Co-presidents presented idea of "Vision Team" to Admin - very receptive to idea – hopefully will be put into motion.
 - Teachers were asked to continuously post and repost grades – directions confusing and changing with every email.
 - Inquiry into the contractual requirement for actual "posting" of grades at progress report time. Grades are live in Aspen regardless of "posting."

- Parent Teacher Conferences:
 - After hearing concerns, Admin interested in exploring ways to make PT conferences more effective.
 - Reps. asked to collect ideas and email them to co-presidents.

- District Lack of Substitutes:
 - For scheduled absences, why must building secretaries rely solely on AESOP rather than call an available substitute to come in when an absence is not fulfilled?
 - Has BW advertised substitute positions and new pay scale?

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- Is AESOP holding onto absences for too long before releasing them to the entire sub. pool?
- Co-presidents will inquire into all questions.

Building Issues:

- KMS-
 - Concern regarding long term subs. asked to cover during prep periods.
- Mt. Hope-
 - Reps to meet with building admin regarding the block scheduling committee and other issues in early January.
 - Issues still need to be worked out with duty schedule. Admins outside school hours (i.e. breakfast duty) should be a paid position since KMS pays person with stipend--- should be consistent.

Reports:

- VP Report-
 - Follow BWEA Twitter account for tweets during school committee meetings.
- Treasurer Report-
 - When requesting a donation from BWEA in memory of a deceased member or a members' family, please provide T.J. with the name of the person whom the acknowledgment of the donation should be sent to.
 - Dec. 22nd - all changes for HSA deductions must be submitted to HR.
 - ALSO, must select e-statements on BCBS website to avoid paper statement charge.
- MS Grievance Chair-
 - Uniserve working on past issue
- HS Grievance Chair-
 - No active, two possible

Motion moved by A. Rezendes to adjourn. **Motion carried.**

Meeting adjourned at 5:15pm.

Respectfully submitted,
Melissa Bernard